

## Rogers Otsego Dayton Women of Today

Board Meeting Minutes | December 7, 2020 6:30pm | Online

### OPENING:

Call to Order at 6:36 pm by Lisa Baer, President

Attendees

Members: Jane Gangl, Lisa Baer, Tracy Salwei, Angie McIntire, Christina Haeg, Sandy Nordberg

Quorum: 6 of 5 members present; a quorum has been established

### OFFICER'S REPORTS:

President's Report

Lisa Baer

- Sandy Nordberg is appointed as Treasurer.
- Lisa to get Sandy access to the chapter email box
- Discuss community/member engagement ideas at next chapter meeting
- Board Orientation Meeting will be the second week in January, Monday, 1/11. Everyone to read the policies and bylaws prior.

Treasurer's Report

Angie McIntire

- Working to get Historian Committee materials from Julie Kline.
- Donating 2 Women of Today t-shirts
- Current balance: \$724.97
- Future expenses: Insurance early 2021 ~\$174, GoDaddy renews 12/15 \$41.98, convention meetings \$TBD
- Recommendation: 70% of what we raise should be for outside organizations
- Angie will give her Dayton post office box key to Sandy. Lisa to give hers to Christina.

Programming VP's Report

Tracy Salwei

- Jane to research and recommend calendar options for Wix. We need the ability to store more events.
- Poinsettia fundraiser >\$260 raised. 56 plants sold
- Gifts Anonymous - Hold off on donation this year.
  - Ideas for next year:
    - 50% of poinsettia sales are for Gifts Anonymous
    - Partner with the Elk River Women of Today chapter?
- Fundraising Committee will meet early next year.
- 30 Day Challenge is going great! Members participating.

7:20 Parliamentarian's Report

Tracy Salwei

- Policies will be reviewed during the Board Orientation.

7:30 Membership Report

Christina Haeg

- We have not received Fran's payment. Christina will remove her from the roster.

- Not renewing members remain members until the end of trimester. Membership VP task to move non-renewed members to the 'past member' tab on roster.
- **Christina to send email to members on "talk of town"** and discuss at chapter meeting
- Elevator speech activity at chapter meeting.
- Membership Committee met 12/6. (Christian Haeg, Lisa Baker, Kathy Morse, Sandy Nordberg)
  - Will continue virtual socials. Lisa Baker to lead January, Kathy Morse to lead February. The lead comes up with the activity for the virtual social.
  - The Sniff and Stroll at the Crow Hassan dog park. Christina will poll members on FB about timing.
  - Brainstorming ideas: Calling all Crafters, Calling all Bakers - Getting together virtually and donating items. Creating valentines for nursing homes.
- Wellness speaker on self-care in January.
- Future - Chiropractor providing stretching session
- Recruitment - virtual wine tasting in January. To avoid too many activities in one week, recruitment activities will be the first week of the month and the member social will be the last week of the month.
- **Tracy and Christina to discuss a virtual wellness bingo event in January.**
- Sweatshirt Prize - Drawing will be held for members that get a friend to join RODWT.
- Anniversary - Big splash on Facebook and website. Word collage activity at chapter meeting.
- Sunshine Committee - **Christina to ask them to send Anniversary cards. Tracy to double-check on who handles those on the committee.**
- **Tracy to reach out to LeeAnn to see how many stamps they have.** Do they have enough to cover cards to members that renewed?
- **Sandy - Put cards/stamps in the budget next year for holiday and anniversary renewals.**

#### Secretary's Report

Jane Gangl

- Review Chapter Attendance Reporting
- **To Do: Research electronic document storage options (ex. Past bank statements)**

#### Chapter Meeting Agenda

- Gifts Anonymous 12/19
- Brainstorming RODWT Community/Member Engagement Ideas
  - Valentine's Day, Mother's Day, etc.
- Membership - Talk of Town
- Elevator speech - What's our slogan, who we are
- Membership - Everyone comes with a piece of paper and marker (any color). Creating word collage.
- Programming
  - Programming Awards Budget
  - Reminder to sign up for GroupMe
  - District 5 Awards

Meeting adjourned at 8:42pm

<b>RODWT's Event Calendar</b>		
<b>What</b>	<b>When</b>	<b>Where</b>
Chapter Meeting	December 15, 7:00pm	Virtual Meeting
Gifts Anonymous: Toy Sorting	December 18, 9-4:00pm	Otsego Prairie Center
Gifts Anonymous	December 19, 8:30-5:00 pm	Otsego Prairie Center
Gifts Anonymous: Clean-up	December 20, 11-2:00pm	Otsego Prairie Center
Board Meeting	January 4, 6:30pm	Virtual meeting
Board Member Orientation	January 11, 7:00pm	Virtual Meeting
Book Club - <i>The Great Alone</i>	January 13, 6:30pm	Virtual meeting
Chapter Meeting	January 19, 7:00pm	Virtual meeting
Membership Social	January 28, 7:00pm	Virtual meeting
Winter State Convention	January 29-30	Virtual meeting

ROGERS OTSEGO DAYTON WOMEN OF TODAY

Treasurer Report

**For Meeting Date:** Period: 11/16-12/7/20

**12/7/20** (Board mtg)

**Beginning Cash Balance** **\$ 503.77**

Income Date	Deposit #	Description	Amount
11/20/20		Reimb Avant Garden (purch error)	12.93
11/23/20		New member (Hobbins)	60.00
11/23/20		New member (Colt)	60.00
11/23/20		2nd Trimester Renewals (x11)	660.00
11/23/20		Malmborgs	775.00
11/26/20		2nd Trimester Renewals (x1)	60.00
<b>Total Income:</b>			<b>\$ 1,627.93</b>

Expense Date	Check #	Description	Amount
11/20/20	Debit	Avant Garden (purch error)	12.93
11/23/20	4304	Malmborg's	473.00
11/24/20	4305	MN Women of Today (11 renewals)	550.00
11/24/20	4306	MN Women of Today (Colt/Hobbins)	100.00
11/26/20	4307	MN Women of Today (1 renewal)	50.00
12/5/20	4308	Malmborg's (Sales Tax)	64.80
12/5/20	Debit	Wix.com website	156.00

**Total Expenses:** **\$ 1,406.73**

**Ending Cash balance:** **\$ 724.97**

<b>Bank Balance:</b>	
As of 12/7/20:	<b>\$ 1,424.97</b>
#4305 outstanding	(550.00)
#4306 outstanding	(100.00)
#4307 outstanding	(50.00)
	<b><u>\$ 724.97</u></b>